

NOTICE

You are hereby notified that pursuant to the Colorado Liquor and Beer Codes, and the Denver Revised Municipal Code, _____, doing business as _____ has by application of _____, requested the Licensing Authority of the City and County of Denver to grant a _____

at _____. You are further notified that on _____, at the hour of _____ a hearing on such application will be held at 201 West Colfax Ave., Dept. 206, Denver, Colorado 80202. Information may be obtained and questions directed to the Office of the Director of Excise and Licenses relating to this application and the area through which petitions may be circulated. Petitions and remonstrances must be filed with the Department of Excise and Licenses, 201 West Colfax Ave., Dept. 206, Denver, Colorado 80202 at least seven (7) days before the hearing. Attached hereto is a map of the designated neighborhood within which petitions may be circulated for or against the application. Also, any party in interest desiring a night hearing must make application for such at least fifteen (15) days prior to the date of hearing mentioned above and must have at least fifteen (15) signatures.

Applicant Ownership Information

List of Officers if Corporation or LLC

DIRECTOR OF EXCISE AND LICENSES

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INTERNAL USE ONLY

Posting Notice Sent by: _____

Posting Signs and Notices

Section 2.1.6 of the Hearing Policies and Procedures outlines the Department's Instructions for Posting Signs and Notices. Please refer to the Hearing Policies and Procedures, available on the Department's website, for complete information pertaining to your application or license.

2.1.6 Posting Signs and Notices

2.1.6.1 Posting Sign Location - Posting signs must be placed in a conspicuous place on the licensed premises or proposed licensed premises which is clearly visible to the public.

2.1.6.2 Posting Sign Requirements - The requirements of a posting sign are as follows:

- (i) The sign posted must be sturdy and white, not less than 22 inches wide and 26 inches in height, with letters not less than one inch in height.
- (ii) The Department will provide the Applicant/Licensee with content to be included on the posting sign. The sign must be posted with all required content at all times during the posting period.
- (iii) The sign shall indicate the name and address of the Applicant/Licensee and any partners or officers of the Applicant/Licensee. The sign may be posted inside of the proposed premises but must be posted so as to be conspicuous and plainly visible to the general public.
- (iv) A map of the Designated Area must be attached to the sign and must indicate the area in which petitions for or against the Application may be circulated and from which witnesses may testify.
- (v) The sign must inform the public that petitions for evening hearings must be filed fifteen (15) days before the scheduled hearing date.

2.1.6.3 Failure to Adhere to Posting Requirements - An inspector from the Department may make random inspections to ensure that posting requirements are met. If the Applicant/Licensee fails to adhere to the posting requirements, the Director, in his or her discretion, may reschedule the hearing and require an additional period of posting or deny the Application.

2.1.6.4 Publication – Newspaper of General Circulation – For hearings related to new liquor, new marijuana, new cannabis consumption, and new cabaret licenses, the Department will publish notice of the public hearing in a newspaper of general circulation as required by statute and ordinance for the specific type of public hearing occurring. The publication shall identify the same information contained in posted notices, with the exclusion of the map of Designated Area.

2.1.6.5 Publication – Department Website - The Department may post notice of the public hearing on its website and will make reasonable efforts to ensure that postings are current.